



ACCOUNTING I

Walkersville High School

Semester:
Spring 2011

Instructor:
Mrs. Fogle

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OVERVIEW

Accounting I is a course designed for students who wish to develop the ability to analyze and record business transactions on the basis of GAAP (Generally Accepted Accounting Principles). The course includes basic accounting theory, the use of journals and ledgers, preparation of financial statements, taxes, and payrolls and information on careers in accounting.

CURRICULUM

Students will successfully meet the following standards:

- Complete and explain the purpose of the various steps in the accounting cycle.
- Apply generally accepted accounting principles to determine the value of assets, liabilities, and owner's equity.
- Prepare, interpret, and analyze financial statements using manual and computerized systems for service and merchandising businesses.
- Apply appropriate accounting principles to payroll, income taxation, managerial systems, and various forms of ownership.
- Describe positions and career paths in accounting.
- Examine the role of ethics and social responsibility in decision making.

TEXTBOOK & WORKBOOK

Students will be using Accounting-“First Year Course” (Glencoe). **Textbooks** will be assigned to each student, and he/she is responsible for its return and condition over the course of the semester. **Workbooks** are required for this course. They are available to purchase from WHS. Once purchased, this workbook becomes the property of the student and can be used for Accounting 2.

WORK HABITS

As this is an information technology class, students are encouraged and required to maintain appropriate work habits on a daily basis that include:

- ☞ Being on time
- ☞ Being prepared for class with necessary materials
- ☞ Following directions/Participating in class
- ☞ Working respectfully with class members and the teacher

CLASSROOM/LAB RULES

- See Lab Rules Sheet (Bottom portion of that sheet must be signed and returned)

REQUIRED MATERIALS

- **Workbook** (purchased from WHS)
- **Book Cover** (for textbook)
- **Calculator** (graphing not required)
- **Several #2 Pencils**
- **Black or Blue Ink Pen**
- **Red Ink Pen**
- Signed & Stamped **Internet Agreement** Policy kept in **Agenda**
 - According to FCPS regulations, any student accessing the Internet must have parent/guardian authorization to do so. WHS mandates this rule by requiring each student to have his/her Internet Agreement Policy signed and stamped.
 - Since this class is in a computer lab daily, you will need to show me your signed agenda the first week of school and I will copy it for classroom use. However, you will need your agenda in order to access other computers in the school AND as a hallway pass.

GRADING

All grades are based on points. The following is a breakdown of the categories in which you will be assessed.

Category	Percentage
Class Assignments	40%
Tests/Quizzes	30%
Work Habits	10%
Warm-ups	10%
Homework	10%

Course Grading Scale	
A	90 - 100
B	80 - 89.9
C	70 - 79.9
D	60 - 69.9
F	0 - 59.9

- Final grades ending in .5 or higher will only be rounded up if ALL assignments for that grading period are completed and turned in. If any assignments are missing – the final grade will not be rounded up.
- Students and parents should check the student's progress and grades at whs.fcps.org

MAKE-UP POLICY

If you are absent from school for a **legal** reason, it is your responsibility to get any work you missed before or after class (this includes daily warm-ups). All work must be made up after school or at home. To work on a project or to make up a test, students must schedule after-school sessions with the teacher.