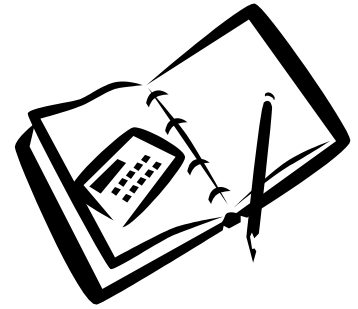


ACCOUNTING II

Walkersville High School



Semester:
Spring 2011

Instructor:
Mrs. Fogle

Office Phone:
240-236-7335

Email:
kim.fogle@fcps.org

OVERVIEW

Accounting II is an advanced course designed for students who wish to further develop the ability to analyze and record business transactions on the basis of GAAP (Generally Accepted Accounting Principles).

The course includes reinforcement of the various steps in the accounting cycle, the determination of assets, liabilities and owner's equity, analysis of financial statements, understanding various types of business ownership, and careers and ethics in accounting. Selected activities are included to give students experience with computerized accounting.

CURRICULUM

Students will successfully meet the following standards:

- Completion of the various steps in the accounting cycle
- Determine the valuation of assets, liabilities, and owner's equity
- Prepare, interpret and analyze financial statements
- Apply accounting principles to various forms of business ownership
- Describe positions and career paths in accounting.
- Examine the role of ethics in accounting.

TEXTBOOK & WORKBOOK

Students will be using Accounting-"Advanced Course" (Glencoe). **Textbooks** will be assigned to each student, and he/she is responsible for its return and condition over the course of the semester. **Workbooks** will also be provided for students to use. The student is responsible for its condition and must return the workbook at the close of the semester.

WORK HABITS

As this is an information technology class, students are encouraged and required to maintain appropriate work habits on a daily basis that include:

- ☞ Being on time (this means being seated at your workstation with materials, ready to work)
- ☞ Being prepared for class with necessary materials
- ☞ Maintaining a clean work area
- ☞ Following directions/Participating in class
- ☞ Working respectfully with class members and the teacher

CLASSROOM/LAB RULES

- See Lab Rules Sheet (Bottom portion of that sheet must be signed and returned)

REQUIRED MATERIALS

- **Notebook or Binder with paper**
- **Textbook** (keep a book cover on it at all times)
- **Workbook** (these will be kept in the classroom)
- **Pen and Pencil**
- **Calculator** (graphing not required)
- Signed & Stamped **Internet Agreement Policy**
 - According to FCPS regulations, any student accessing the Internet must have parent/guardian authorization to do so. WHS mandates this rule by requiring each student to have his/her Internet Agreement Policy signed and stamped.
 - If your parent(s)/guardian(s) will not sign your agenda, please have him/her contact me as soon as possible so that we can make alternate arrangements.
 - Since this class is in a computer lab daily, you will need to show me your signed agenda the first week of school and I will copy it for classroom use. However, you will need your agenda in order to access other computers in the school AND as a hallway pass.

GRADING

All grades are based on points in the following categories. Each assignment will have a specific number of points available. Grades will be given using the following scale:

Category	Percentage	Course Grading Scale	
Class Assignments	40%	A	90 - 100
Assessments	30%	B	80 - 89.9
Work Habits	10%	C	70 - 79.9
Warm-ups	10%	D	60 - 69.9
Homework	10%	F	0 - 59.9

- When determining the overall course grade, I have the option to override the computer when averaging your two term grades. Example: Term 1=80%. Term 2=70%. Mathematically, your overall average would be 75%. I would override the computer's "B" so that your final course grade would be a "C".
- Final grades ending in .5 or higher will only be rounded up if ALL assignments for that grading period are completed and turned in. If any assignments are missing – the final grade will not be rounded up.
- Students and parents should check the student's progress and grades at whs.fcps.org
 - See Pinnacle Instruction Sheet for more information
 - Grades will be adjusted on a **bi-weekly** basis

MAKE-UP POLICY

If you are absent from school for a **legal** reason, it is your responsibility to get any work you missed. This includes daily warm-ups as well as assignments. Classwork & Tests must be made up before/after school or at the time directed by the teacher.

**Don't settle for satisfactory!!!
Expect the best...nothing less!!!**

