



1:1 Device User Agreement

Congratulations! This year, we can offer you a Chromebook, case, and charger for use at school and home. You will be issued these learning tools once you review this agreement with your parents, sign the agreement, return it to school, and pay your Technology Fee. Credit or debit card through [School Cash Online](#) is the preferred method of payment for the Technology Fee. If necessary, check or cash will be accepted at the school.

Yes, students can still participate in the Bring Your Own Device (BYOD) option. If you choose the BYOD option, you will still need to review and sign the bottom portion of this form.

As part of this agreement, please review the information carefully. The following FCPS regulations apply while using any FCPS Chromebook or BYOD device. Please note, any device that connects to the FCPS wireless network is subject to BYOD regulations.

1. [Responsible Use of Digital Technology - Students](#) (Reg. No. 400-73)

- A. Access will be provided for instructional use and school-related activities only.
- B. Students will communicate only in a respectful and appropriate manner, being mindful of digital citizenship.
- C. Students will not divulge their passwords or otherwise allow access to their network accounts by anyone other than an authorized teacher or administrator for the purpose of maintaining the network. Students will safeguard their own personal data and information.
- D. Students will not circumvent or disable filtering or other technology protection measures put in place by system administrators without proper authorization.
- E. Violations of this regulation will subject the violator to disciplinary action in accordance with FCPS disciplinary policies ([Discipline](#), Reg. No. 400-08) and may include loss of access to resources covered under this regulation and/or criminal sanctions. In addition, any illegal activities will be reported to the appropriate agencies.

2. [Damage of Instructional Materials Regulation](#) (Reg. No. 500-32)

- A. The student shall be held responsible for the careful use and protection of the equipment assigned to him/her. Upon the request of the principal, the student shall return these items in good condition.
- B. Chromebook serial numbers, identifications labels, and internal components may not be altered.
- C. Damaged Chromebooks must be reported immediately to the User Support Specialist or Technology Support Staff.
- D. Failure of the student to comply with this procedure may require the principal to assess the loss or damage and have the student pay the money to the school.
- E. Coverages provided through the Technology Fee are outlined in the [Technology Fee and Coverages](#) document.

3. [Electronic Devices-Student Use](#) (Reg. No. 400-18)

- A. School system staff reserve the right to revoke privileges associated with this use under any of the following conditions:
 - Disrupts the learning environment or approved school activity.
 - Poses a threat to academic integrity.
 - Violates confidentiality or privacy rights of others during the school day as well as during after-school activities or the safe transportation of students.
 - Electronic devices with camera and recording functions may not be used to take or transfer any image or recording at any time on school premises without teacher permission.
 - Creates safety concerns.
 - Violates criminal laws.
 - Classroom use without teacher permission



1:1 Device User Agreement (continued)

Complete below for student to use any non FCPS Device (BYOD)

I, _____, agree to allow _____

Parent/Guardian Name

Student Name

to bring a personally owned computing / smartphone / networking device (hereafter "device") for instructional use in Frederick County Public Schools (hereafter "FCPS").

My signature below acknowledges that I agree to allow my child to use the device and that FCPS is not responsible for any device or data loss, theft, damage or other associated costs of replacement or repair incurred during the school day or at home as a result of participation in this program. I understand that FCPS staff will be unable to store, support, or troubleshoot student owned devices.

Parent/Guardian Signature: _____ Date: _____

Student's Acknowledgement:

By signing this Device Permission Form, I acknowledge that I will utilize the device(s) for instructional purposes in accordance with Board of Education policies and FCPS regulations while at any FCPS school or on the FCPS network.

Student Signature: _____ Date: _____

Responsibilities for Issuance of a Chromebook, charger, and case:

I acknowledge the Chromebook, charger, and case issued to me are the property of Frederick County Public Schools. I understand my role is to safeguard the Chromebook, case, and charger from damage and take reasonable steps to prevent theft. I furthermore acknowledge that Chromebooks contain electronic components which may be subject to defects. Upon request, I will return the Chromebook in proper working condition on the designated date at the end of the school year.

If I transfer from this school before the end of the school year, I will return my Chromebook on the last date of enrollment or may be subject to my student records being retained.

I have read and agree to comply with FCPS regulations stated above.

Student Name Printed: _____ Grade: _____

Student Signature: _____ Date: _____

Parent/Guardian Name Printed: _____

Parent/Guardian Signature: _____ Date: _____