

<b>FREDERICK COUNTY PUBLIC SCHOOLS</b>	<b>Reg. No. 400-18</b>
<b>Subject: ELECTRONIC DEVICES – STUDENT USE</b>	<b>Issued: 5/2/07</b>
<b>Preparing Office: Office of the Superintendent</b>	<b>Amended: 1/8/14</b>

I. Policy

II. Procedures

A. Definition

Portable electronic communication devices (hereafter referred to as electronic devices) are devices that emit an audible signal, vibrate, display a message or visual, or otherwise summons or deliver a communication on behalf of the possessor.

B. Student Possession/Use

1. Student possession and use of electronic devices on school property and at school-sponsored events on and off campus is a privilege, not a right.
2. Middle school and high school students may use devices to participate in teacher-approved activities and for educational reasons in support of Frederick County Public Schools (FCPS) curriculum for instructional purposes, such as keeping track of classroom assignments, research and other related class activities.
3. Middle school and high school student possession or use of electronic devices during the school day may be permitted if the student and parent/legal guardian accept the terms outlined on the "Device Permission Form" provided by the school and attached as Exhibit A. School system staff reserves the right to revoke privileges associated with this use under any of the following conditions:
  - a. Disrupts the learning environment or approved school activity.
  - b. Poses a threat to academic integrity.
  - c. Violates confidentiality or privacy rights of others during the school day as well as during after-school activities or the safe transportation of students.
  - d. Electronic devices with camera and recording functions may not be used to take or transfer any image or recording at any time on school premises without teacher permission.
  - e. Creates safety concerns.
  - f. Violates criminal laws.
  - g. Classroom use without teacher permission.

4. At the elementary level, use of electronic devices may be permitted with the approval of the principal. If approved, all provisions of this regulation will apply.

C. Theft/Damage Disclaimer

FCPS is not responsible for theft or damage to the electronic device. Students are encouraged to record a device's serial number to have available in case of theft, which is a helpful tool when reporting the information to law enforcement.

- D. Students found to be in violation of this regulation are subject to disciplinary action in accordance with FCPS Regulation 400-8 and acceptable use of digital networks and online resources in accordance with FCPS Regulation 400-73.
- E. A school administrator reserves the right to take temporary possession of an electronic device during a student discipline investigation to ensure the integrity of the fact-finding process.

Approved:

*Original signed by*

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Theresa R. Alban  
Superintendent



**DEVICE PERMISSION FORM**

I, \_\_\_\_\_, agree to allow \_\_\_\_\_

Name of Parent/Legal Guardian

Name of Student

to bring a personally owned computing/networking device (hereafter "device") for instructional use in Frederick County Public Schools (hereafter "FCPS").

My signature below acknowledges that I agree to allow my child to use the device and that FCPS is not responsible for any device or data loss, theft, damage or other associated costs of replacement or repair incurred during the school day or at home as a result of participation in this program. I understand that FCPS staff will be unable to store, support or troubleshoot student owned devices.

FCPS uses technological measures such as filtering to promote Internet safety. Filtering limits students' ability to access harmful Internet sites from any device connected to the FCPS network, but only when this equipment is used in school on the FCPS network. Access through cellular networks does not provide the same measures of filtering. Students should only use the FCPS network (not private cellular service) for Internet access while on FCPS property.

I understand that the purpose of allowing my child to use his/her device is to participate in teacher-approved activities and for educational reasons in support of FCPS curriculum for instructional purposes, such as keeping track of classroom assignments, research and other related class activities. Consequences will be imposed in accordance with FCPS regulations governing student behavior ([Regulation 400-8](#)) and acceptable use of digital networks and online resources ([Regulation 400-73](#)).

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Date

***Student's Acknowledgement:***

By signing this Device Permission Form, I acknowledge that I will utilize the device(s) for instructional purposes and in accordance with Board of Education policies and FCPS regulations while at any FCPS school or on the FCPS network.

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date