

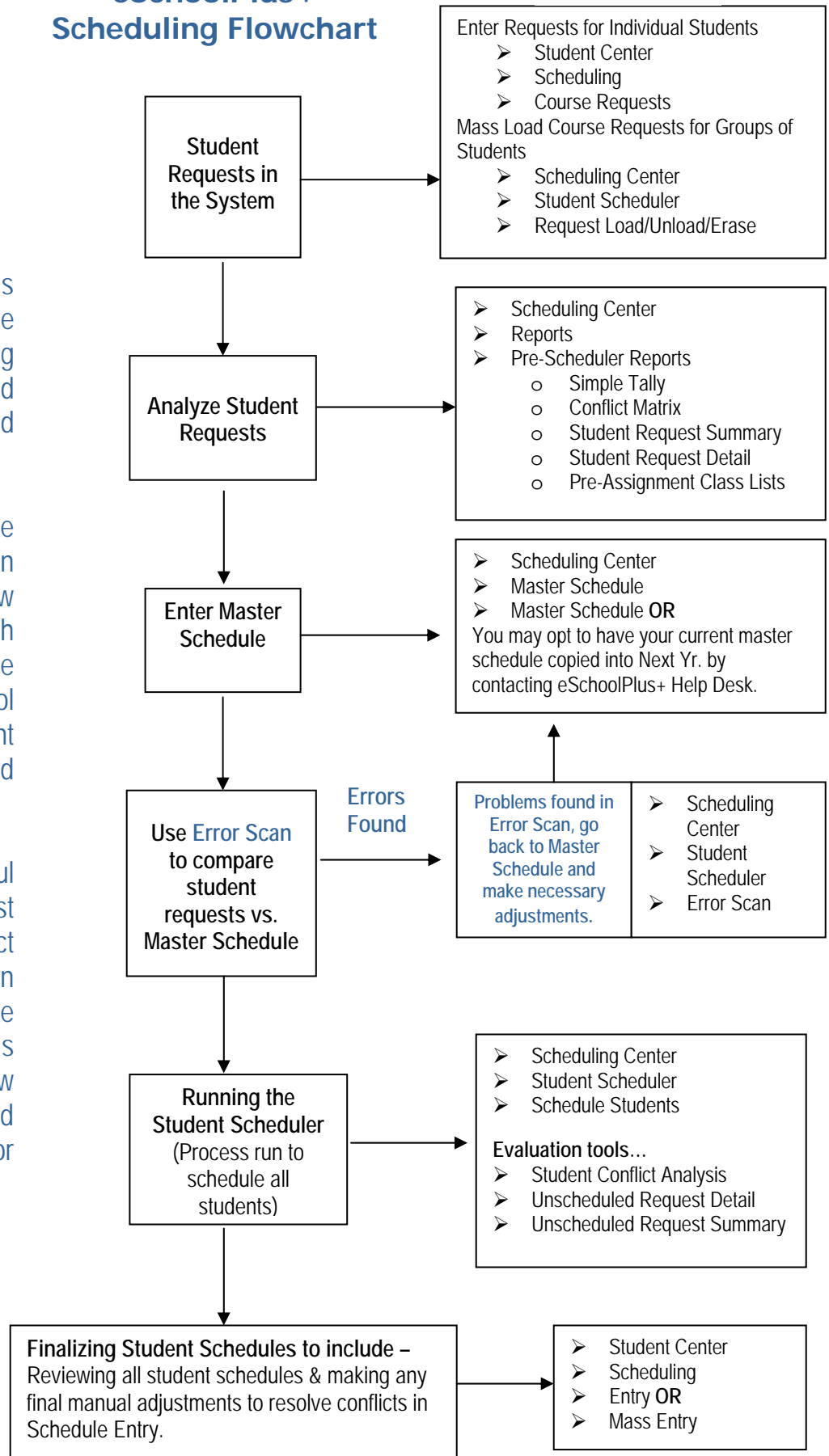
eSchoolPlus+ Scheduling Flowchart



The Scheduling Process begins in December/January with the next year database set up being completed by the SIS Team and access being given to end users.

The Scheduling Process can be tracked through several main phases depicted in this flow chart. These phases begin with the entry of student course requests for the next school year and end with student schedules being finalized and printed in June/July.

The keys to a successful scheduling season are first breaking the enormous project of scheduling all students down into smaller, more manageable tasks. Secondly but equally as important is understanding how to utilize the software to build the best possible schedule for your students.



Enter Requests for Individual Students

- Student Center
- Scheduling
- Course Requests

Mass Load Course Requests for Groups of Students

- Scheduling Center
- Student Scheduler
- Request Load/Unload/Erase

- Scheduling Center
- Reports
- Pre-Scheduler Reports
 - Simple Tally
 - Conflict Matrix
 - Student Request Summary
 - Student Request Detail
 - Pre-Assignment Class Lists

- Scheduling Center
- Master Schedule
- Master Schedule OR

You may opt to have your current master schedule copied into Next Yr. by contacting eSchoolPlus+ Help Desk.

Problems found in Error Scan, go back to Master Schedule and make necessary adjustments.

- Scheduling Center
- Student Scheduler
- Error Scan

- Scheduling Center
- Student Scheduler
- Schedule Students

Evaluation tools...

- Student Conflict Analysis
- Unscheduled Request Detail
- Unscheduled Request Summary

Finalizing Student Schedules to include –
Reviewing all student schedules & making any final manual adjustments to resolve conflicts in Schedule Entry.

- Student Center
- Scheduling
- Entry OR
- Mass Entry