

TAC TIP – Rounding Gradebook Averages

To round student averages, you must select the appropriate Grade Scale. See the scales below to select Grade Scale that best fits your needs.

Step 1 – Select Default Scale

- Navigate to the Setup Page
 - Click on the dropdown on the Gradebook tab
 - Select Setup
 - Select the Categories tab
 - Click the Default Scale dropdown and select Scale



Scales:

Rounding 0.00 (default)

Mark*	Minimum Percent*	Delete
A	90.00	<input type="checkbox"/>
B	80.00	<input type="checkbox"/>
C	70.00	<input type="checkbox"/>
D	60.00	<input type="checkbox"/>
F	0.00	<input type="checkbox"/>

Rounding 0

Mark*	Minimum Percent*	Delete
A	89.50	<input type="checkbox"/>
B	79.50	<input type="checkbox"/>
C	69.50	<input type="checkbox"/>
D	59.50	<input type="checkbox"/>
F	0.00	<input type="checkbox"/>

Rounding 0.0

Mark*	Minimum Percent*	Delete
A	89.95	<input type="checkbox"/>
B	79.95	<input type="checkbox"/>
C	69.95	<input type="checkbox"/>
D	59.95	<input type="checkbox"/>
F	0.00	<input type="checkbox"/>

Examples:

Student with default scale

27		B	89.90
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Same student with Rounding 0

27		A	89.90
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