IEP Team Guide to Music Therapy Request

The Individuals with Disability Education Act identifies Music Therapy as a related service. FCPS does not have music therapists on staff. FCPS contracts music therapy services for assessment or service as determined in the IEP process.

Below are the steps an IEP team takes when a family requests Music Therapy or the IEP team deems data supports the need to assess for the related service of Music Therapy:

1. The IEP team convenes.
2. The IEP team documents request, data that supports the request, and student need in IEP team meeting notes.
3. The IEP team secures consent for assessment using the SE: 2 Parental Consent for services if warranted. Use the Other line: Music Therapy Assessment.
4. The Case Manager sends the IEP team meeting notes, and completed consent for assessment to the Special Education Instructional Coordinator who will secure the service provider.
5. The service provider will contact the school and the parent to schedule an observation and assessment.
6. The IEP team will reconvene to review the assessment and determine service need. The service provider will attend the IEP team meeting to review the assessment and determine services.