

**Sabillasville Elementary School
Parent Group Inc., Minutes
October 10, 2016 6:05pm – 7:20pm
SES Media Room**

President: Barb Kemper
Vice President: Shelly McConnell
Secretary: Heather Deviney & Angie Hahn
Treasurer: Jenni Coles
Principal: Kate Krietz
Attendees: List is in secretary binder

This meeting was called to order by the SES Parent Group Inc. President, Barb Kemper at 6:05pm. The purpose of the group was read. The minutes from the September meeting were reviewed and approved.

President's Report: Barb Kemper

- *The PG will need a "Use of Facility" form for: PG meetings, Book Fair, FFFN, 5K/1 Mile Fun Run
- Can be found online
- Rosie will donate her time for the 5K

Secretary Report: Heather Deviney

- *Needs newsletter info by 10/11
- Will push for more Box Tops, PG Memberships, & Directories (hopefully to be out by 12/01)
- *NEW Spirit Wear
- 31 orders = \$1,483.00 gross
- Magnets & Lanyards have been paid in full
- Will just break even, plan to extend due date, in hopes of receiving more orders

Treasurer's Report: Jenni Coles

- *September's ending Bank Balance \$2,263.26
 - Expenses \$409.55 magazines, child care
 - Income \$68.00 membership dues, misc. PG items, directories, child care
- *FFFN, 10/28
 - 10/25/16 meeting, finalize details
 - Heather is working on flyer & signup sheet
 - Ordering needed supplies from Oriental Trading
 - Old SES Spirit Wear is being donated, to use as needed
 - Need Volunteers: Set Up, Run Activities, Clean Up
 - Need candy donations, Must Be Peanut Free!
 - Will not be having Spaghetti Dinner, not enough room inside

Member Report: Kristin Farmer

- *Scholastic Book Fair, 10/03 – 10/09, Set Up 10/03, Teardown 10/10
- \$4,406.77 in total sales
- The PG will receive; \$599.00 cash & \$1,539.00 in Scholastic Dollars; teachers & the Library will receive books from their wish lists

Member Report: Aubrey Harbaugh

- *Citizens Advisory Council, in the process of choosing next "project"
- *Box Tops, need to be handed in, must be post marked by 11/02, New app gives bonuses
- *Amazon Smile, all set up, will receive 0.5% of sales

Member Report: Jennifer Clester

- *Sunshine Committee
- SES staff will receive a "Have Sentsational Birthday" candle
- A motion was made to add \$100.00 to the existing budget, motion was 2nd
- New budget is \$200.00

Member Report: Kris McGinnis

*Fundraiser, Believe

- There will be daily giveaways & students can fill out coupons to win prizes
- Announcements will be made daily to remind students

*Cultural Arts, 10/17

- Will have to be rescheduled.
- Will cost \$1,000.00 without funding
- Results for the Rural Access Grant has not been decided as of 10/06

*Mountain Fest Yard Sale was a bust, rainy weather

*Red Ribbon Week, 10/24 – 10/27

- Mrs. Bokinsky has asked the PG to continue to take this on. She will be working on Character Counts the week before
- Looking for someone to come & speak to students.
- Getting info on Blue Sky Puppets, \$400.00

Member Report: Megan Doolittle

*5K/1 Mile Fun Run, 11/13

- Need everyone to pass out as many flyers as possible, need sponsors & donations
- Will start a group email to keep track of who & what is being donated
- Will send home a flyer for art contest, art work to be put on mugs for 1st place boy & girl
- Canned food drive, every donation receives a raffle ticket
- Have signup sheet at FFFN
- Will have a gathering to make the medals
- Heather is working on ad for Catoclin Banner & Emmitsburg Journal
- Don't forget, SES PG banner is in closet
- Angie will create a Facebook event

Principals' Report: Kate Krietz

*Thank you to all of the volunteers

*Addressing the issue of volunteers & children

- Because of an incident during last year's book fair, it was decided that while volunteers are serving the others, they should not bring their children with them. This is so that the volunteer can focus on the customers and not be distracted by their children. However; it was noticed that while the book fair was open, some volunteers did have their children with them.
- Somewhere along the way there was a misunderstanding between Kate & the volunteers about not having/or having children with them while volunteering at the book fair
- Discussions were had, emails were sent, and feelings were hurt
- Since starting as SES's principal
 - SES now has FFFN, 5K/1 Mile Fun Run, In School Fieldtrips, End of the Year Roller Skating Party, Scholastic Book Fair has moved from the stage into the library and has been extended to run during Mountain Fest
 - Has said no a few times, the most saddening & unpopular one was having to say no to the \$500.00 movie licensing fee
- As principal of SES, the support of the PG is needed.
- Will add to volunteer info packet; volunteers are not to bring children with them when serving the public, (i.e., book fair). This is subject to change, depending on events & incidents.

Topics of Discussion:

*Yard Sale, 6/03/2017

Meeting ended at 7:20pm

Next meeting: Monday, November 7, 2016, Media Room, 6:00pm

Submitted by: Angie Hahn, SES PG Inc. 2nd Secretary 11/07/16