

**Sabillasville Elementary School
Parent Group Inc., Minutes
August 29, 2016 6:07 – 7:35pm
SES Media Room**

President: Barb Kemper
Vice President: Shelly McConnell
Secretary: Heather Deviney & Angie Hahn
Treasurer: Jenni Coles
Principal: Kate Krietz
Attendees: List is in secretary binder

This meeting was called to order by the SES Parent Group Inc. President, Barb Kemper at 6:07pm. The purpose of the group was read. There were no minutes to approve, as this is the first meeting of the school year. Introductions were made by all.

President's Report: Barb Kemper

*As of the end of last year, it was requested that the PG move the child care into another room. Due to rearranging over the summer, this is no longer an issue. The PG will be sure to provide actives for the children and not use the SES's staff materials. Child care can not be in the gym do to insurance.

*Civics Association

- Mountain Fest will be held on October 8 & 9
- We have been given permission to have a yard sale, Saturday, October 8
- Kris will be heading the event, Aubrey will help, Heather will help design what is needed, Angie will forward Civics Association letter to Kris
- Space 10' x 10' for a \$10.00 donation, must supply own table
- The PG will have a "private" donation table, all proceeds will go to the PG

Secretary Report: Heather Deviney

*Is working on the newsletter, needs info by Sept. 6th

Secretary Report: Angie Hahn

- *Yearbook, needs volunteers to help
- Wayne & Jennifer Clester, & Aubrey said they would help

Treasurer's Report: Jenni Coles

*Financial Report: copy of the report is in the secretary's binder:

*August: Beginning balance: \$3,921.10/Ending balance: \$2,433.48
Expenses: \$1,303.00/Income: \$214.93

*Needs magazine info for K-5, Kate will get info

Member Report: Kris McGinnis

*Cultural Arts: What about having a theme?

-Currently is applying for grants to cover the part or all of the cost. Frederick Arts is for \$500.00. Rural Access depends on the "Artist".

*Fundraising: Believe

- 50% PROFIT!
- Orders to be turned in & have orders back before Christmas
- Websites are available for ordering
- Will check to see if samples are available, will have more info for next meeting
- Motion was made & Second, Believe will be the Fall Fundraiser

*Fundraiser: Coupon Books

- Each student would receive a book & order forms to take home and sell
- \$25.00 per book, 50% PROFIT
- It was agreed to pass on this, because of previous experience of families not returning books (profits were lost)

***Fundraising Ideas:**

- *Tom's Shoes & Shop-A-Roo, Jenni will look into
- *Target & Martin's & Amazon Smile, Aubrey will look into
- *Dine Out to Donate, Kris will look into

Member Report: Aubrey Harbaugh

- *Citizen Advisory Counsel
 - Working on, How to handle social media & families
- *Box Tops
 - Plans on having a sheet to go home every month with the SES PG Newsletter
 - Currently there is a BOUNUS going on through Walmart
 - YTD, \$143.60 in Box Top Rewards to be mailed in

Member Report: Megan Doolittle

- *5K/1 Mile Fun Run, Sunday, November 13, 2016
 - The Run is held on a Sunday because the participants are going over railroad tracks & the trains DO NOT operate on Sundays. Also the road going through the orchard will not be in use.
 - There will be NO RAIN DATE!
 - The course will be slightly rerouted, also having a Halfway Water Station/Marker
 - Need lots of volunteers!
 - 1st Boy & Girl will a reward, possible something made by one of the students
 - Would like to have students make posters again this year
 - T-Shirts, Created by Narly Artly, Will have sponsors to help with cost, Vince & Dixie Healy will pay for t-shirts for a 2nd year
 - Will have more info by next meeting

Principals' Report: Kate Krietz

- *SES is getting a new Fire Alarm System
- *Volunteers need to keep track of hours
- *Would like a staff report at meetings
- *Back to School Night, Thank you to PG for donating money towards the catered food
 - Need to be more specific on events for next time, some families came & ate, then left, not staying for the rest of the events
- *SES won the "Curb Appeal Award", along with 6 other elementary schools & 3 middle schools. Jodi & Kate will be having their photo taken
- *PARC
 - Did very well, 3rd & 4th grade last year is this year's 4th & 5th grade
 - 70% or more were in the 3's, 4's, & 5's
 - SES Report Card, 8-10 marks/grades, needs to work on student attendance & number of volunteers coming into the school
- *Volunteer Meeting, September 7, 2016 @ 9:00am, can do a separate meeting for groups

Topics of Discussion:

- *Spirit Wear, Heather & Kate will work together
 - Need 2nd & 3rd printing option, have pricing from Triple Crown
- *Scholastic Book Fair, October 4th – 9th, Kristin Farmer
 - Will meet with Jen M.
- *Fall Family Fun Night, October 28, 2016, Jenni & Kris
 - Family Bingo & Trunk or Treating
- *Sunshine Committee
 - PG does this for the SES Staff, birthday treats, cards for life events, etc.
 - Need chairperson

Meeting ended at 7:35pm Next meeting: Monday, October 10, 2016, Media Room, 6:00pm

Submitted by: Angie Hahn, SES PG Inc. 2nd Secretary 9/12/16