

**Sabillasville Elementary School
Parent Group Inc., Minutes
December 5, 2016 6:10pm – 7:04pm
SES Media Room**

President: Barb Messner
Vice President: Shelly McConnell
Secretary: Heather Deviney & Angie Hahn
Treasurer: Jenni Coles
Principal: Kate Krietz
Attendees: List is in secretary binder

There was an accident, no members were involved, that prevented some attendees from getting to the meeting on time. It was decided to start the meeting without them, rather than waiting.

ARTICLE X, Section 4. States: Five (5) members shall constitute a quorum for the transaction of business in any general membership meeting of this parent group.

This meeting was called to order by the SES Parent Group Inc. Vice President, Shelly McConnell at 6:10pm. The purpose of the group was read. The minutes from the November meeting were reviewed and approved.

Secretary Report: Angie Hahn

*Yearbook

- Online fliers to go home before break
- 5th grade "About Me" flyers to go home before break, will use Mountain Money for timely returns
- *2015/2016 SES Scholarship: Kendra Pastor
 - Kendra will be changing collages in 2017, would like to know if unused scholarship money can be transferred from Salisbury to FCC
 - Salisbury will return unused monies to SES PG, PG Treasure will then write & send a check to FCC
- *Mrs. Bokinsky, Internet Safety Meeting
 - Thank you for the plates & cups
 - She gave back all unused items, (they with the PG supplies)

Treasurer's Report: Jenni Coles

*November's bank balance: \$2,478.35

Expenses: \$953.60 (supplies, cultural arts; Slim Harrison, box top rewards, 5K)

Income: \$1,864.12 (5K, spirit wear)

Member Report: Aubrey Harbaugh

*Citizen's Advisory Council

- Looking into year round school
- Has the later start time for Washington County middle & high school students, been beneficial

Member Report: Angie Hahn for Kathy Casperson

*Directories

- Plan to have it distributed by the end of the week, 59 total

*Memberships

- 47 members, with a few new additions last month

Member Report: Shelly McConnell for Kris McGinnis

*Pajama Day, 12/22/2016

- Each class will have a book read to them, do an activity, & have a snack
- Teachers will be asked what the best time would be, so the activities do not conflict with other class goings-ons that day; specials, holiday party
 - Kris is donating a book to each classroom, 6 total

*Cultural Arts, 11/30/2016

- Slim Harrison, The students had a BLAST!

Member Report: Megan Doolittle

*5K/1 Mile Fun Run, 11/13/2016

-TOTAL INCOME: \$1,984.00

-EXPENSES: \$237.88

-PROFIT: \$1,746.12 + \$15.00 donation just handed in

-How can it be made better?

-Put posters up in local business, Catoctin Banner was \$99.00

-Art work to start sooner, use last year's art for next year's t-shirt design, flyers with art (permission)

-More medals, longer ribbons, Active website

-"Rabbit" didn't show up, some runners ran extra (confusion about course)

-Better communication during run (walkie talkies), farm workers didn't know where the run was

Principals' Report: Kate Krietz

*Use of copier

-SES will have to start charging the PG for all copies made

-\$0.012 per page

-Possible billing time; Aug. – Dec. & Jan. - July

Teacher Report: Heidi Hench

*Square 1 Art

-Will be delivered soon

*Students really enjoyed the cultural arts program, Slim Harrison

Member Report: Jennifer Clester

*Sunshine Committee

-Working on gifts for staff

-Double checking on staff count, birthdays, new staff

Other Topics of Discussion:

*Angie will not be able to attend the January 9, 2017; will need someone to take minutes

-Aubrey will take minutes

*Winter Concert

-Shelly will pick up: Cookies, Pretzels, Red Fruit Punch, Plates, Cups, Napkins

*Fundraising ideas for next year

No childcare was needed for this meeting

Meeting ended at 7:04pm

Next meeting: Monday, January 9, 2017, Media Room, 6:00pm

Submitted by: Angie Hahn, SES PG Inc. 2nd Secretary 01/09/2017