

**Sabillasville Elementary School
Parent Group Inc., Minutes
November 7, 2016 6:08pm – 7:32pm
SES Media Room**

President: Barb Kemper
Vice President: Shelly McConnell
Secretary: Heather Deviney & Angie Hahn
Treasurer: Jenni Coles
Principal: Kate Krietz
Attendees: List is in secretary binder

This meeting was called to order by the SES Parent Group Inc. President, Barb Kemper at 6:08pm. The purpose of the group was read. The minutes from the October meeting were reviewed and approved.

President's Report: Barb Kemper

*Snow Tubing at Ski Liberty, check on possible dates: 1/24/17 & 2/27/17

Secretary Report: Heather Deviney

*Spirit Wear

- Expenses \$2,198.81
- Deposits \$1,806.00
- Will need to purchase extra spirit wear for new students & staff
- Old spirit wear will be sold at a reduced price and may also be used as prizes as needed

Secretary Report: Angie Hahn

*Mrs. Bokinsky would like to know if the PG would purchase dessert plates & hot beverage cups for, "Internet Safety Parent Night", November 14, 2016 need enough for 100 people, Shelly will purchase items & deliver them to the school

Principals' Report: Kate Krietz

*Parent/Teacher Conferences are this week

- Parent participation information is collected, the BoE uses the data to help in their decision making
- Parents may reschedule, if needed, they may even have a phone conference if necessary

*FCPS Survey

- The BoE collects the data; it helps with decision making, i.e. budget
- Every parent/guardian should try to fill out the survey
- Survey is per school, not per student

Teacher Report: Pam Ellenberg

*Holiday Parties, Thursday, December 22, 2016

- Teachers would like a parent to take the lead in planning the party; volunteers, snacks, activities
- PG has a Box Top Reward planned for the same day; a book to be read, activity, & snack
- Kris will lead this, the PG has budgeted \$200.00 for this event (book, activity, & snacks x's 6)

Member Report: Megan Doolittle

*5K/1 Mile Fun Run, 11/13

- Raised over \$1,600.00 in income from sponsors & registrations
- Ads will be in the Catoclin Banner & Emmitsburg Journal
- Not as many donations as hoped, names will be put on posters
- Anytime Fitness rep. would like to do a warmup with the runners
- Meeting: Friday, November 11, 9:00am, @ St. John's
 - to make posters, medals, organize donations & prizes
- Artwork
 - Winners will be given a mug & have their artwork framed
 - A banner will be made out of handed in artwork
- Will have face painting

- Hope to have CHS runners & volunteers
- Need money bag & change from Jenni
- Shelly will pick up snacks & set them up by 6:00am on the day of the run
- Still waiting to hear back from several sponsors

Member Report: Kathy Casperson

*Directory

- Will be sending home a flyer for a last push
- Should we continue to have a directory? Participation has steadily decreased over the years.
 - Will send home directory this year, it was pushed so much
 - Will decide at a later date about the future directories, would still send home teacher info
 - Secretary would keep all membership info (members info will not be shared with other members)

Member Report: Jennifer Clester

*Sunshine Committee

- Staff Christmas Gift
 - Will plan a meeting to make gift
 - Mug, paint a snowman & staff's name, hot chocolate mix
 - 28 staff
 - Give to staff Thursday, December 22, 2016

*Yearbook

- 5th grade has picked the cover for the 2016/2017 yearbook

Member Report: Kris McGinnis

*Fundraiser, Believe

- Sales
 - \$600.00 in online sales & \$3,800.00 in catalog sales
 - Goal profit was \$2,000.00. Actual profit was \$2,500.00
 - Students were motivated with prizes, Chloe (4th grade) won the Kindle
 - Next Year, if we sign up early, there is even more promotional items
 - Catalogs & Incentives change yearly

*Cultural Arts

- Grant from Frederick County hasn't been decided/rewarded yet, would cover 50% of program(s)
- Appalachian Tale, set for November 21, 2016 will be cancelled, due to lack of funds, hopefully to be rescheduled in the Spring
- Slim Harrison, Wednesday, November 30, 2016
 - \$427.00
 - Morning assemble, entire school, throughout the day each class will have a workshop

Member Report: Aubrey Harbaugh

*Citizen's Advisory, deciding on next project

*Box Tops, \$344.20 were received, expect a check in December for \$345.60

*Amazon Smile is up & running

Other Topics of Discussion:

*Teacher Conference Dinner, Wednesday, November 9, 2016

- Heather & Kris to lead
- Taco Bar
- Donations to be delivered by 3:30 on Wednesday

*Winter Concert, Thursday, December 15, 2016

- K, 1st, 2nd to perform
- 3rd, 4th, 5th grade parents to serve refreshments; Barb, Shelly, Angie
- Refreshments will be decided by next meeting

*Indoor Recess Boxes are no longer needed from PG

Meeting ended at 7:32pm

Next meeting: Monday, December 5, 2016, Media Room, 6:00pm

Submitted by: Angie Hahn, SES PG Inc. 2nd Secretary 12/05/16