

Student Service Learning (SSL) Application

Oakdale High School

Being an SSL is for students interested in providing service to others, either as a classroom tutor within our school, at other schools, or helping community agencies during their school day. Students will have an opportunity to investigate ways in which people in a community help each other by applying the basic components of service learning: planning, action, and reflection. Although being an SSL is very different from most classes, it is indeed a 1 credit class with specific responsibilities and assignments.

Directions: Complete this application and submit it with the Student-Teacher Contract for Student Service Learning (on the back of this form). Return completed application to **Mrs. McGrew**, the WBL Coordinator, at amanda.mcgregw@fcps.org or Room B153 .

Becoming an SSL Procedures

- Complete this SSL application
- Personally request to SSL for a teacher - this could be a teacher suggested by the SSL coordinator or a teacher you have already discussed SSLing with
- Be prepared to discuss your strengths in the teacher's subject area or your abilities to assist in his/her classroom
- Have the Student Teacher Contract (back of this form) signed by the teacher. You sign it too.
- Return this form, both sides completed and signed, to Mrs. McGrew
- If approved, your schedule will be checked for a match with the teacher you have requested. This isn't always possible and you may be asked to request another teacher, or you may not be scheduled as an SSL if your class schedule does not permit it.

Please print all information:

Name:	Student ID:										
Current Grade:											
Student's Phone Number:											
Student's Email address:											
The academic subject(s) I can best explain to someone else and why:											
Teacher you are requesting placement with:											
<p>*Students may only be an SSL once per semester</p> <p>Circle which Semester/block SSL is being requested for:</p> <table style="margin-left: auto; margin-right: auto; border: none;"> <tr> <td style="padding: 5px;">Fall - Semester I</td> <td style="padding: 5px; text-align: center;">1</td> <td style="padding: 5px; text-align: center;">2</td> <td style="padding: 5px; text-align: center;">4</td> <td style="padding: 5px; text-align: center;">5</td> </tr> <tr> <td style="padding: 5px;">Spring - Semester II</td> <td style="padding: 5px; text-align: center;">1</td> <td style="padding: 5px; text-align: center;">2</td> <td style="padding: 5px; text-align: center;">4</td> <td style="padding: 5px; text-align: center;">5</td> </tr> </table>		Fall - Semester I	1	2	4	5	Spring - Semester II	1	2	4	5
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Spring - Semester II	1	2	4	5							

Student Service Learning (SSL) Student-Teacher Contract and Grading Guidelines
Oakdale High School

Please print all information:

Name:
I am interested in being your Student Service Learning Assistant. I have successfully completed the following courses in your field/subject area:
My last teacher in your discipline was:

Grading:

SSL is a one credit class therefore a grade will be given on the work you do. You will be graded according to the following:

Project:

- A SSL assignment that I will turn in to Mrs. McGrew once per term.

Evaluations

1. Mid-term and Final Evaluations - Teachers will evaluate you on responsibility, attendance, and quality of work. Formal evaluations will be completed by your supervising teacher at mid-term and end of term.
2. Student Mid-term and Final Evaluations - Students will complete a self evaluation and reflect on their performance as an SSL.

The STUDENT will:

- Maintain regular attendance and be punctual;
- Assist supervising teacher in appropriate classroom and/or office responsibilities, including working with students;
- Always obtain a written pass from the supervising teacher;
- Complete the guidelines and expectations set by the supervising teacher;
- Follow through on recommended improvements from the supervising teacher and/or service learning coordinator;
- Inform the service learning coordinator, Mrs. McGrew, of any problems or concerns

Student Signature: _____ Date: _____

The TEACHER will:

- Keep official attendance of the SSL student during assigned time and file appropriate cut slips with attendance if needed;
- Provide a written pass for the SSL student to leave the teacher's area for any reason;
- Evaluate the student at each midterm and term's end and as requested by the coordinator;
- Provide the SSL student with the necessary materials and information to complete tasks;
- Discipline SSL students as any other student in your class;
- Provide appropriate feedback to the SSL student on tasks completed;
- Notify Mrs. McGrew of any problems or concerns with a student;
- Please list any additional expectations for the SSL student beyond those listed above:

If you agree to have this student as an SSL please complete the information below. If you have a specific class or classes that you would prefer to have the SSL working with, please indicate below and we will attempt as best as possible to work with your preferences as well as the student's schedule. Thank you for offering this opportunity to our students.

Supervising teacher's name: _____ **Date:** _____

Supervising teacher's signature: _____

Preferred class and/or block (it's okay if you have no preference) _____