



**Frederick County Public Schools**  
*Working Together to Educate Each Child and Promote Success*

## Technology Fee and Coverages

Welcome to the 1:1 Learning Initiative!

Frederick County Public Schools (FCPS) will provide students at our secondary schools with a Chromebook, case, and a charger. The use of technology in education is a tool to enhance the learning experience.

We require that the student and the parent/guardian sign an Electronic Device Usage Agreement provided either online or on paper. After this agreement has been signed and returned to school with the Technology Fee, a device and its accessories will be issued to the student.

The benefits of the Technology Fee are outlined below. This fee supports the maintenance and growth of the 1:1 program at a systemic level. If there are financial concerns please contact a school counselor or school administrator.

| <b>Technology Fee: \$60 per year (non-refundable)</b><br><i>*All Chromebooks must be kept in an FCPS approved case or any damage is considered Intentional</i><br><i>*Mechanical Breakdowns are included; this includes battery, internal and external components, and buttons.</i>            |   |   |
|--|---|---|
| <i>Intentional Damage</i>  | <i>Accidental Damage</i>  | <i>Lost/Stolen Device</i>   |
| Intentional Damage is determined by observation, type of damage, via investigation conducted by school staff or if the Chromebook is outside of its case when the damage occurs.<br><br><b>Parent/Student is responsible for cost of repair up to and including replacement of Chromebook.</b> | Cost:<br>1st Incident: Included<br>2nd Incident: \$30<br>3rd Incident: \$60<br>4th Incident: \$120<br><br>Damages caused by fire, flood, natural disaster are included. | Cost:<br>1st Incident: \$30<br>Further Incidents: Full cost.<br><br>Parent completes Report of Lost Device form as documentation.<br><br>Stolen Chromebooks: full coverage with copy of police report.<br><br>Lost or damaged charger or case are not included and are determined at the school's discretion. |
| Replacement Costs  |   |   |
| Chromebook   | \$240   |   |
| Charger  | \$25 (Lost or damaged charger is not included)  |   |
| Case   | \$20 (Lost or damaged case is not included)   |   |
| NOTE: If an incident requires a payment, the school may issue a student a replacement device for use at school only. Students will be permitted to take the replacement device home once the charge has been satisfied.  |   |   |
| <b>Credit or debit card through School Cash Online is the preferred method of payment for the Technology Fee <a href="https://frederickcounty.schoolcashionline.com">https://frederickcounty.schoolcashionline.com</a>. Check or cash will be accepted at the school if necessary.</b>         |   |   |

## Electronic Device Usage Agreement

The use of a school issued device, during the school day or at home, is a privilege that comes with responsibilities. The following Frederick County Public Schools (FCPS) regulations apply while using **any** device including but not limited to school issued Chromebooks, Bring Your Own Devices (BYOD), personal cell phones, or any other electronic device used at school. This Agreement must be reviewed, read and signed by **all** students and their parent/guardian.

|                        |   |
|------------------------|---|
| <u>Reg. No. 400-73</u> | Access will be provided for instructional use and school-related activities only.   |
|                        | Students will not divulge their passwords or otherwise allow access to their network accounts by anyone other than an authorized teacher or administrator for the purpose of maintaining the network. Students will safeguard their own personal data and information.  |
|                        | Students will not circumvent or disable filtering or other technology protection measures put in place by system administrators without proper authorization.   |
|                        | Violations of this regulation will subject the violator to disciplinary action in accordance with FCPS disciplinary policies (Discipline, <u>Reg. No. 400-08</u> ) and may include loss of access to resources covered under this regulation and/or criminal sanctions. In addition, any illegal activities will be reported to the appropriate agencies.   |
| <u>Reg. No. 500-32</u> | The student shall be held responsible for the careful use and protection of the equipment assigned to him/her. Upon the request of the principal, the student shall return these items in good condition.   |
|                        | Chromebook serial numbers, identifications labels, and internal components may not be altered.  |
|                        | Damaged Chromebooks must be reported immediately to the User Support Specialist or Technology Support Staff.  |
|                        | Failure of the student to comply with this procedure may require the principal to assess the loss or damage and have the student pay the money to the school  |
|                        | Coverages provided by the Technology Fee are outlined in the Technology Fee and Coverages document  |
| <u>Reg. No. 400-18</u> | <p>School system staff reserve the right to revoke privileges associated with this use under any of the following conditions:</p> <ul style="list-style-type: none"> <li>• Disrupts the learning environment or approved school activity.</li> <li>• Poses a threat to academic integrity.</li> <li>• Violates confidentiality or privacy rights of others during the school day as well as during after-school activities or the safe transportation of students.</li> <li>• Electronic devices with camera and recording functions may not be used to take or transfer any image or recording at any time on school premises without teacher permission.</li> <li>• Creates safety concerns.</li> <li>• Violates criminal laws.</li> <li>• Classroom use without teacher permission.</li> </ul> <p>At the elementary level, use of electronic devices may be permitted with the approval of the principal. If approved, all provisions of this regulation will apply.</p> |

## Student and Parent/Guardian Information

I acknowledge that FCPS Electronic Devices are the property of FCPS and any personal electronic devices must be used in compliance with regulations. I further understand that FCPS staff will support use of FCPS electronic devices and that neither FCPS nor designated staff are responsible for personal electronic devices. I understand my role is to safeguard electronic devices, taking reasonable steps to prevent damage and/or theft. I furthermore acknowledge that electronic devices contain components which may be subject to defects. Upon request, I will return FCPS electronic devices in proper working condition.

Signing indicates you have read and understand the Electronic Device Usage policies.

|                            |                 |
|----------------------------|-----------------|
| Student Name:              | Grade:          |
| Student Signature:         | Student School: |
| Parent/Guardian Name:      |                 |
| Parent/Guardian Signature: | Date:           |