



## Sign up for Student Service Learning outside the classroom

***EARN CREDIT TO GRADUATE OR ACHIEVE MERITORIOUS SERVICE RECOGNITION!***

*"Our true destiny is not to be ministered unto but to minister to ourselves and to our fellow man."*

President Franklin Delano Roosevelt

As a middle or high school FCPS student, you have an opportunity to contribute to your community, grow as a citizen and receive credit and recognition by participating in Student Service Learning activities outside the regular classroom. Follow the guidelines below and take advantage of the associated resources to plan, document and receive credit for your activity.

1. Begin by meeting with the Student Service Learning (SSL) coordinator at your school. This individual approves all SSL activities that take place beyond the SSL activities already infused into your classes.
2. Before starting, get your SSL coordinator's approval to ensure the planned activity meets the [Maryland Service Learning Guidelines](#).
  - Locate an adult mentor in the community to help you with the project and verify its completion. This individual should not be a family member or close relative.
  - Complete the following *Planned Student Service Activity* form and have your SSL coordinator review and approve it.
  - All SSL activities include *Preparation, Action, and Reflection*. A brief description of each can be found [here](#).
3. As you conduct your project, complete the form entitled *Record of Student Service Learning Activities Outside of School* and
4. Complete the *Record of Student Service Learning* form, including the *Preparation, Action and Reflection* sections, and submit to your school SSL coordinator. This documentation is required for you to receive credit for service learning hours.

---

*Good luck with your service project. There is no greater deed than to serve others.*



## Planned Student Service Learning Activity Outside of School

Graduation Requirement       Meritorious Service

*Please complete a separate form for each different service activity.*

Student's Last Name	First Name	Grade &/or Class	Home Phone

Name of Project or Community Organization

### Describe Your Planned Service Activity

What is the purpose of the project?

How did you select the project?

What do you expect to result from the project?

How much time do you anticipate devoting to this project? What activities will you be involved in?

\_\_\_\_\_  
Pre-approval – Signature of Service Learning Coordinator

\_\_\_\_\_  
Date

Print out and complete this form and return it to the Student Service Learning coordinator at your middle or high school within two weeks of completing the service.

## Record of Student Service Learning Activity Outside of School

Please complete a separate form for each different service activity.

Student's Last Name	First Name	Grade &/or Class	Home Phone
---------------------	------------	------------------	------------

Name of Community Organization or Project
---

Dates of Service	Hours Completed per Date	Dates of Service	Hours Completed per Date
Total Hours for this Activity			

Use the back of this form or attach more pages if you need more room to complete the following.

<b>Preparation:</b> What did you do to prepare for your project?
--

<b>Action:</b> Briefly list and describe the steps that you took to complete this project.
--

<b>Reflections:</b> What did you accomplish or learn from this service experience? How did this service experience impact your life and the lives of others?
--

<b>Mentor or Site Coordinator's Feedback:</b>
---

Service Site Coordinator's Signature	Date	Student's Signature	Date
Site Coordinator's Title (if applicable)		Site Coordinator's Phone	

Staple materials that support your SSL project to this form.