



## **PARKING PERMIT RULES AND REGULATIONS**

***A parking permit is required to park at Catoclin High School.***

Permits are approved and distributed by CHS administration.

All student drivers must clearly understand that their use of a vehicle to travel to and from school is a **privilege, not a right**.

*Parking Permits are valid for one school year (August through June).*

The Frederick County Public School system provides bus transportation for all students who qualify. Students **ARE NOT ENCOURAGED** to drive to school. Since parking spaces on campus are limited, students must demonstrate a clear need to drive to school. A student must also display the ability to operate the vehicle in a responsible and safe manner. Additionally, all traffic and parking regulations connected with this privilege must be obeyed. It is the student's responsibility to honor these rules.

### **LIMITED SPACES ARE AVAILABLE.**

Those students who wish to obtain a parking permit must complete a student parking application and contract. Permits are issued with priority given as follows:

1. Students in Work/Study program.
2. Students participating in Service Learning at a location other than CHS.
3. Students on Administrative Waiver.
4. Students with special needs.
5. Students in Dual Enrollment classes (outside of school).

Remaining permits are issued on a first-come, first-served basis.

Parking permits may be declined or rescinded for any reason deemed appropriate by the school administration. **This includes but is not limited to student conduct, disciplinary action against the student, and attendance/tardiness of the student.**

### **FEES:**

The Parking Permit Fee is \$10.00.

A parking ticket carries a **\$10.00 fine**.

### **STUDENT PARKING LOTS:**

**ALL students driving to school will use the UPPER PARKING LOT and enter school through the upper parking lot doors during hybrid learning.**

The **lower parking lot** and side parking lots will be used by staff and visitors for the 2020-2021 school year. is for all other students.

The **center parking lot** is reserved for staff only.

**DO NOT PARK IN ANY SPACE THAT IS DESIGNATED AS RESERVED, STAFF, VISITORS OR HANDICAP.**

### **DRIVING DURING WINTER MONTHS:**

We strongly urge parents and students to use assigned buses during inclement weather while school is in session. Students driving to school during the winter months will be expected to properly equip their vehicles for safe operation. Leaving school early due to weather conditions must be arranged through the main office.

## **PARKING REGULATIONS:**

1. All standard driving and parking laws as adopted by the State of Maryland, Frederick County, apply at all times on school property.
2. A parking permit tag must be clearly displayed through the front window at all times while the vehicle is on campus.
3. Posted speed limits must be observed.
4. Drivers must yield right-of-way to pedestrians and buses.
5. Students may park **ONLY** in those areas designated as student parking lots. Students may not park in the grass or in undesignated areas.
6. Upon arrival on campus, a student must immediately park, exit his or her vehicle and enter the building.
7. Students are not permitted in parking lot areas during the school day without the written permission of an administrator.
8. Under no circumstances shall students transport other students from school during the school day unless written permission from the parent of the student driver and the parent of the student passenger has been received in advance and approved by the school administration.
9. All passengers must be transported in a legally-approved fashion with seat belts fastened. This specifically prohibits students from riding in the back of a pick-up truck or similar vehicle.
10. The school administration reserves the right to search vehicles on school property, and seize any illegal substances or contraband such as weapons, drugs, drug paraphernalia, alcoholic beverages, tobacco or similarly prohibited items.
11. Career and Technology students are provided bus transportation. If a student chooses to drive, a parking permit must be granted by the Career and Technology Center in advance. As stated in #8 above, no student may transport another student to CTC.
12. Student drivers must immediately and courteously follow the directives of any staff member who is supervising or coordinating activities in the parking areas or campus roadways.
13. Parking Permits are NOT transferable and may NOT be loaned to another student.
14. Parking permits may be rescinded at the discretion of the administration of Catoclin High School.
15. Students with poor attendance or chronic tardiness or truancy will have their parking permits rescinded.

### **CONSEQUENCES FOR FAILURE TO COMPLY WITH PARKING REGULATIONS:**

***Any student who abuses this privilege will lose it.***

Consequences for violation of CHS parking rules and regulations may or may not include the following:

1. Administrative warning and parent contact.
2. Administrative referral.
3. Suspension of parking privileges for a temporary or indefinite period of time.
4. Fines at owner's expense. **Unpaid fines will be carried as school financial obligations.**
5. Towing the vehicle at owner's expense.

**STUDENTS PARKING WITHOUT PERMITS** (not displaying a visible permit, or parking while the privilege is suspended) are subject to the following consequences:

1. **Ticket and \$10.00 fine** at owner's expense. **Unpaid fines will be carried as school financial obligations.**
2. Administrative referral.
3. Indefinite suspension of parking privileges.
4. Towing the vehicle at owner's expense.