



We are excited to announce that this year we will continue to offer students a Chromebook, case and charger for use at school and home. You will be issued these learning tools once you review this agreement with your parents, sign the agreement, return it to school and pay your Technology Use Fee.

Yes, students can still participate in the Bring Your Own Device (BYOD) option. If you choose the BYOD option, you will still need to review and sign the [DEVICE PERMISSION FORM](#) found in [Regulation 400-18](#).

The nonrefundable Technology Use Fee for the 2017-18 school year is \$60.00. The fee can be paid on-line through the SchoolCash System (<https://frederickcounty.schoolcashionline.com/>) or can be paid at Brunswick High School with cash or check. Parents can choose to pay the fee in its entirety or make three payments of \$20.00 each. If there are financial hardships in the household, please contact Assistant Principal, Amanda McGrath (240) 236-8547 to discuss the fee.

Chromebooks will be issued at the beginning of the school year and on the following dates:

- Tuesday, August 15th, for incoming 9th graders only during 9th Grade Orientation
- Wednesday, August 23rd, 9 - 11:30 am
- Wednesday, August 30th, 6:30 - 7:45 pm

Please bring your completed Chromebook User Agreement and Technology Use Fee or SchoolCash receipt.

If you pay the fee on-line, please bring your payment receipt and signed Chromebook User Agreement to BHS in order to receive your device. If you will be paying with cash or check, please return your payment with the Chromebook User Agreement to school. Your device will be issued once all paperwork is returned.

## 1:1 Device User Agreement

As part of this agreement, please review the information carefully. The following FCPS regulations apply while using an FCPS Chromebook.

1. [Responsible Use of Digital Technology - Students](http://www.fcps.org/boe/documents/400-73.pdf) (<http://www.fcps.org/boe/documents/400-73.pdf>)
  - a. Access will be provided for instructional use and school-related activities only.
  - b. Students will communicate only in a respectful and appropriate manner, being mindful of digital citizenship.
  - c. Students will not divulge their passwords to, or otherwise allow access to their network accounts by anyone other than authorized teacher or administrator for the purpose of maintaining the network. Students will safeguard their own personal data and information.
  - d. Students will not circumvent or disable filtering or other technology protection measures put in place by system administrators without proper authorization.
  - e. Violations of this regulation will subject the violator to disciplinary action in accordance with FCPS disciplinary policies ([Regulation 400-8 Discipline](#)) and may include loss of access to resources covered under this regulation and/or criminal sanctions. In addition, any illegal activities will be reported to the appropriate agencies.



2. [Damage of Instructional Materials Regulation](http://www.fcps.org/boe/documents/500-32.pdf) (<http://www.fcps.org/boe/documents/500-32.pdf>)
  - a. The student shall be held responsible for the careful use and protection of the equipment assigned to him/her. Upon the request of the principal, the student shall return these items in good condition.
  - b. Chromebook serial numbers, identifications labels, and internal components will not be altered.
  - c. Damaged Chromebooks will be reported immediately to the User Support Specialist.
  - d. Failure of the student to comply with this procedure may require the principal to assess the loss or damage and have the student pay the money to the school.
  - e. Coverages provided through the Technology Use Fee are outlined in separate documentation.
  
3. [Electronic Devices-Student Use](http://www.fcps.org/boe/documents/400-18.pdf) (<http://www.fcps.org/boe/documents/400-18.pdf>)
  - a. School system staff reserves the right to revoke privileges associated with this use under any of the following conditions:
    - Disrupts the learning environment or approved school activity.
    - Poses a threat to academic integrity.
    - Violates confidentiality or privacy rights of others.
    - Electronic devices with camera and recording functions may not be used to take or transfer any image or recording at any time on school premises without teacher permission.
    - Creates safety concerns.
    - Violates criminal laws.
    - Classroom use without teacher permission

**Responsibilities for Chromebook, charger and case:**

I acknowledge the Chromebook, charger and case issued to me are the property of Frederick County Public Schools. I understand my role is to safeguard the Chromebook, case and charger from damage and take reasonable steps to prevent theft. Upon request, I will return the Chromebook in proper working condition on the designated date at the end of the school year.

If I transfer from this school before the end of the school year, I will return my Chromebook on the last date of enrollment or may be subject to my student records being retained.

I have read and agree to comply with FCPS regulations stated above.

Student Last Name:	Student First Name:	Grade:
Student Signature:		Date:
Parent/Guardian Printed Name:		
Parent/Guardian Signature:		Date:
Issue #	By:	Date:



Welcome to the 1:1 Learning Initiative! As we move toward 1:1 Technology Access for students, Frederick County Public Schools (FCPS) will be providing students at our school with a Chromebook, case and a charger for use at both school and home. One to one technology access is a great opportunity for learning.

### The 1:1 Device Use Agreement

We are requiring parents/guardians sign a 1:1 Device Use Agreement. This agreement must be signed by the student and parent and returned to school before a device can be issued to the student for home use. This is a separate document.

### Technology Use Fee

In addition, students are required to pay an annual nonrefundable **Technology Use Fee** when taking devices home. The benefits of the technology fee are outlined below. If there are financial hardships in the household, please contact Assistant Principal, Amanda McGrath to discuss the fee.

<b>Annual Coverage</b>		
<b><i>Mechanical Breakdown</i></b>	<b><i>Accidental Damage</i></b>	<b><i>Lost/Stolen Device</i></b>
Deductible 1st Incident: Covered 2nd Incident: Covered 3rd Incident: Covered 4th Incident: Covered  Includes battery, internal and external components, buttons	Deductible: 1st Incident: Covered 2nd Incident: \$30 3rd Incident: \$60 4th Incident: \$120  Full coverage for devices damaged by fire, flood, natural disaster	Lost Device Deductible: 1st Incident: \$30 Further Incidents: Full cost  Parent completes Report of Lost Device form as documentation  Stolen Chromebooks: full coverage with copy of police report



<b>Incidents Not Covered</b>	
Intentional Damage: determined by observation, type of damage, or via investigation conducted by school staff.	
Lost or damaged charger and case are not covered.	
<b>Replacement Costs</b>	
Chromebook	\$240
Charger	\$25
Case	\$20
NOTE: If an incident requires a deductible payment, the school may issue a student a replacement device for use at school only. Students will be permitted to take the replacement device home once the deductible has been satisfied.	
<b>Technology Use Fee</b>	
<b>Full Year: \$60</b>	
<b>The Technology Use Fee can be paid with cash or check made payable to BHS. Or with a credit card or debit card through School Cash Online at <a href="https://frederickcounty.schoolcashonline.com/">https://frederickcounty.schoolcashonline.com/</a></b>	

Once the school has received the signed **1:1 Device Use Agreement** and the Technology Use Fee has been paid, you will be issued a Chromebook, case and charger. We look forward to our 1:1 learning journey.

Sincerely,

Amanda McGrath  
Assistant Principal